

MINUTES OF A MEETING OF WINCHCOMBE TOWN COUNCIL HELD AT ABBEY FIELDS COMMUNITY CENTRE, BACK LANE, WINCHCOMBE AT 7.30 PM ON WEDNESDAY 3 JULY 2024.

PRESENT: Mr J Mason (Chair) Mrs G Madle Ms S Sturgeon  
Mr D Chandler Mr O Madle Mr R Wakeford  
Mrs H Clarke Mr W Marlow The Clerk  
Mr D Gray Mr R Parker Deputy Clerk

PUBLIC PARTICIPATION PRIOR TO MEETING COMMENCING.

Mrs J Petchey provided a detailed history of the Old Boys School and requested that Gloucestershire Council gift the building to the community as they have allowed it to fall into a state of disrepair.

Mr M Dufton expressed support for the 20 Is Plenty campaign, suggesting a zoned approach. Bath have reduced casualties by 20% through introducing 20mph speed limits.

1. TO NOTE APOLOGIES. Apologies from Cllr M Lennard and Cllr V Dean. The Chair explained that Cllr V Dean has taken the decision to retire and expressed thank on behalf of WTC for Cllr Dean's contribution over the past years.
2. DECLARATIONS OF INTEREST. Cllr G Madle expressed an interest in Item 5 due to her close involvement with WAM.
3. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS:
  - a. PLANNING COMMITTEE MEETING HELD ON 5 JUNE 2024. Proposed Cllr R Wakeford, seconded Cllr S Sturgeon, carried unanimously.
  - b. COUNCIL MEETING HELD ON 5 JUNE 2024. Proposed Cllr W Marlow, seconded Cllr S Sturgeon, carried unanimously.
  - c. LEISURE & TOURISM COMMITTEE MEETING HELD ON 25 JUNE 2024. Proposed Cllr R Wakeford, seconded Cllr G Madle, carried unanimously.
4. TO RECEIVE MATTERS ARISING FROM PREVIOUS MEETING.

Grave Preparation Contract confirmed	Derek Jones of Moonbeam Gravedigging Services will commence the two-year contract from 1 July 2024.
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5. TO RECEIVE AN UPDATE FROM ROB ENGLAND (INTEGRATED COMMISSIONING, GCC) ON THE COMMISSIONING OF UNIVERSAL OPEN ACCESS YOUTH SERVICES IN THE BOROUGH, FAMILY HUBS AND GCC PLANS FOR THE WINCHCOMBE YOUTH CENTRE BUILDING (THE OLD BOYS SCHOOL).

The Children's Society won the recently outsourced contract for Open Access Youth Provision in the Cheltenham and Tewkesbury areas of the county. The OBS is firmly fixed in the portfolio of facilities for youth provision. An asset and activity mapping exercise will be undertaken to determine local needs/demand, with conversations with communities starting this autumn. Cllr D Gray stressed that following delays caused by the pandemic, it is likely that public consultation on how the building is to be used will be launched this year.

6. TO CONSIDER A PROPOSAL FOR ACCESS THROUGH WINCHCOMBE PARK TO DROCKMOOR LAND FROM DONALD BERRY LIMITED. Following discussion members agreed that it would not be in the best interests of the community to pursue this proposal further.

Clerk to confirm with Donald Berry Ltd. Proposed Cllr R Parker, seconded Cllr G Madle, carried unanimously.

7. TO CONSIDER ADOPTING A RESOLUTION IN FAVOUR OF THE 20 IS PLENTY CAMPAIGN FOR WINCHCOMBE AND GLOUCESTERSHIRE. Following discussion members agreed to support the campaign as follows: WTC has resolved to support the 20's Plenty for Gloucestershire campaign; calls on GCC to implement 20mph in Winchcombe; and will write to GCC to request 20mph speed limits on streets throughout Gloucestershire where people live, work, shop, play or learn, with 30mph as the exception on these roads, where full consideration of the needs of vulnerable road users allows a higher limit. Proposed Cllr S Sturgeon, seconded Cllr R Parker, carried unanimously. Clerk to action.

8. TO FURTHER DISCUSS THE HOUSING NEEDS SURVEY RESULTS.

Following discussion members agreed to:

Ensure results are used by Planning Committee when considering responses to certain planning applications.

Ask GRCC how the results of/needs identified in the previous survey have been addressed via subsequent housing development?

Follow up with GRCC regarding their recommendation to host a Community Led Housing event for residents to learn more. Clerk to action, Cllrs' G Madle and S Sturgeon happy to support.








Proposed Cllr G Madle, seconded Cllr S Sturgeon, carried unanimously.

9. TO RECEIVE AN UPDATE FROM THE FOUR-YEAR PLAN WORKING GROUP.

Following a meeting on 17 June the working group proposed the following approach:

- Community consultation on CiL (Community Infrastructure Levy), incorporating the Community Engagement Survey, Aug/Sep
- Review feedback and draft 4YP by end Oct
- Conduct 4YP community consultation through Nov
- Final 4YP published Dec/Jan

10. CIRCULARS AND CORRESPONDENCE.

NALC	<p> <a href="#">CHIEF EXECUTIVE'S BULLETIN</a> 30 May</p> <p> <a href="#">NALC NEWSLETTER</a> 5 June</p> <p> <a href="#">CHIEF EXECUTIVE'S BULLETIN</a> 6 June</p> <p> <a href="#">STAR COUNCIL AWARDS 2024</a></p> <p> <a href="#">CHIEF EXECUTIVE'S BULLETIN</a> 13 June</p> <p> <a href="#">NALC NEWSLETTER</a> 19 June</p> <p> <a href="#">CHIEF EXECUTIVE'S BULLETIN</a> 20 June</p> <p> <a href="#">NALC NEWSLETTER</a> 26 June</p> <p><b>Events</b></p> <p><b>Decoding the future of AI in local governance</b> 24 July 2024 — 12.00 – 13.15</p> <p><b>The future of neighbourhood plans</b> 25 September 2024 — 12.00 – 13.15</p> <p><b>Mastering emergency planning</b></p>
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	<p>23 October 2024 — 12.00 – 13.15  <b>The quest for devolution in local governance</b>  20 November 2024 — 12.00 – 13.15  <b>Empowering the young councillors of tomorrow</b>  13 December 2024 — 12.00 – 13.15  <b>Navigating rural realities</b>  29 January 2025 — 12.00 – 13.15  <b>Is the fight for standards a losing battle?</b>  26 February 2025 — 12.00 – 13.15</p>
<b>Your Community Alerts</b>	<p><a href="http://ourwatch.org.uk">June 2024 newsletter draft (ourwatch.org.uk)</a></p>
<b>Tewkesbury Borough Council</b>	<ul style="list-style-type: none"> <li>• Due to the pre-election period prior to the general election, we are unable to hold the next two scheduled Garden Communities parish liaison groups. As a result, the next meeting will take place on the 7th August.</li> <li>• <a href="http://mailchi.mp">£160k grant funding available for Tewkesbury Borough rural businesses (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">Voters urged to prepare for upcoming general election (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">Winchcombe supermarket fined over noise issues (mailchi.mp)</a></li> </ul>
<b>Rural Services Network</b>	<ul style="list-style-type: none"> <li>• <a href="http://mailchi.mp">Read the latest roundup for the RSN Rural Market Town Group - May 2024 (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">The Rural Bulletin - 4 June 2024 (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">The Rural Bulletin - 11 June 2024 (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">The Rural Bulletin - 18 June 2024 (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">The Rural Bulletin - 25 June 2024 (mailchi.mp)</a></li> </ul>
<b>CPRE North Cotswolds</b>	<ul style="list-style-type: none"> <li>• <a href="http://cpre.org.uk">{user_data~First Name~Friend}, here's how the next government can deliver for the countryside (cpre.org.uk)</a></li> <li>• <a href="http://cpre.org.uk">{user_data~First Name~Friend}, the general election is now just weeks away (cpre.org.uk)</a></li> <li>• <a href="http://mailchi.mp">Read our manifesto for the next government (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">Our photography competition 📷 (mailchi.mp)</a></li> <li>• <a href="http://mailchi.mp">Garden tour of Bywell 🌸 (mailchi.mp)</a> book tickets for 23 July</li> <li>• <a href="#">June Newsletter</a></li> </ul>
<b>SLCC</b>	<p><a href="#">News Bulletin - 7 June 2024</a>  <a href="#">News Bulletin - 20 June 2024</a></p>
<b>Cotswolds National Landscape</b>	<p>Spring 2024 update <a href="http://cotswoldsconservationboard.cmail19.com/t/i-e-auijhj-l-jjbkhuyui-w/">cotswoldsconservationboard.cmail19.com/t/i-e-auijhj-l-jjbkhuyui-w/</a></p>

11. ACCOUNTS FOR REPORTING AND SETTLEMENT.

### Accounts for Reporting (From 01/06/2024 to 30/06/2024)

Date	Cost Code	Description	Supplier	Total
03/06/2024	Rental Income	PATA Rental Income	PATA	990.00
03/06/2024	Electricity & Gas	Public Toilet Electricity	Scottish Power	-135.05
03/06/2024	Winchcombe Par	Winchcombe Park Pump Track	TBC- Tewkesbury Bor	-732.50
07/06/2024	Grass and Hedg	Grounds Recharge	GCC (Gloucestershire t	-143.87
07/06/2024	Electricity & Gas	Winchcombe Park Electricity	British Gas	-74.27
07/06/2024	HMRC Income Tax	HMRC - Tax and NI	HMRC - Tax and NI	-977.62
07/06/2024	Meeting Room Hi	AFCC Room Hire	AFCC - Abbey Fields C	-7.00
07/06/2024	IT Support and S	ReformIT Support	ReformIT	-212.52
07/06/2024	Website	website maintenance	Peter Hampton	-45.00
07/06/2024	Winchcombe Par	Winchcombe Park Grounds Maintenance	Fairways Contracting L	-1,079.10
07/06/2024	Tourism Commitm	Professional Services	GM Consulting Services	-750.00
10/06/2024	Bank Interest	Bank Interest (Gross)	Lloyds Bank - Bus. Bar	737.27
10/06/2024	IT Support and S	Scribe Cemetery Set Up Fee	SCRIBE	-418.80
10/06/2024	IT Support and S	Scribe Cemetery Subscription (2024)	SCRIBE	-58.80
12/06/2024	Telephone and In	Telephone and Internet	Talk Talk (Office 'Phone	-94.94
12/06/2024	Bank Service Ch	Bank Service Charge	Lloyds Bank - Main Bus	-9.55
13/06/2024	Memorials	Memorial Fees	Cleevely Memorials	20.00
13/06/2024	Memorials	Memorial Fees	Cleevely Memorials	320.00
13/06/2024	Parish Hall Fund	AFCC Building Maintenance	AFCC - Abbey Fields C	-332.00
14/06/2024	Grave Digger Fe	Burial Fees	A Cross	-70.00
14/06/2024	Nest Pension WI	NEST - WTC and Employees' Contributions	NEST Pension	-127.31
14/06/2024	Nest Pension Em	NEST - WTC and Employees' Contributions	NEST Pension	-169.75
17/06/2024	Interment	Interment	Claire Allen	150.00
17/06/2024	Interment	Interment	Selim Smith Funeral Dir	150.00
17/06/2024	General Mainten	Toilets Hygiene Products	Initial	-94.45
18/06/2024	Exclusive Rites c	Burial Fees	Alexander Burn	125.00
18/06/2024	Interment	Burial Fees	Alexander Burn	150.00
18/06/2024	Interment	Burial Fees	Alexander Burn	150.00
18/06/2024	Bank Service Ch	Bank Service Charge	Lloyds Bank - Internet E	-7.00
20/06/2024	Grave Digger Fe	Burial Fees	A Cross	-70.00
20/06/2024	IT Support and S	ReformIT Support	ReformIT	-408.00
20/06/2024	Photocopier Lea	Photography	MCL - Midshire Commu	-129.31
21/06/2024	Tourism Commitm	Hanging Baskets	Winchcombe Tourism &	-650.00
24/06/2024	Sundry Income	Advertising	Reach Publishing Servi	339.26
24/06/2024	Subscription Fee	Scribe Accounts Renew al 2024	SCRIBE	-907.20
24/06/2024	Water Rates	Water Supply	Water Plus	-57.59

24/06/2024	Greening/Re-Wil	Greening Group	Winchcombe Greening	-21.00
25/06/2024	Grave Digger Fe	Grave Digger Fees	A Cross	-70.00
28/06/2024	Greet Rd Cemete	Ian Humphries Work	Ian Humphries	-1,200.00
28/06/2024	Grass and Hedg	Ian Humphries Work	Ian Humphries	-40.00
28/06/2024	St. Peter's Churc	Ian Humphries Work	Ian Humphries	-208.33
28/06/2024	Litter Picking	Ian Humphries Work	Ian Humphries	-30.00
28/06/2024	Staff Salaries	Clerk's Salary		-3,472.67
28/06/2024	Litter Picking	Ian Humphries Work	Ian Humphries	-60.00
28/06/2024	Equipment Repai	Ian Humphries Work	Ian Humphries	-208.33
28/06/2024	A Star Cleaning	Toilets maintenance	Donna Clarke - A Star C	-1,126.67
28/06/2024	Winchcombe Pai	Ian Humphries Work	Ian Humphries	-30.00
28/06/2024	Tourism Committ	Ian Humphries Work	Ian Humphries	-80.00
28/06/2024	General Mainten	Ian Humphries Work	Ian Humphries	-40.00

It was proposed by Cllr W Marlow and seconded by Cllr R Parker that the accounts be settled, carried unanimously.

MEETING CLOSED 9.14PM.